**Arts & Culture Application Criteria**

Please ensure that you have read and understand this document before submitting your application, as the criteria will be used to review your application between applications closing and the public vote opening.

Please note that applications that do not meet the ‘Essential Criteria’ and ‘What We Will Not Fund’ **will not** progress to the public vote.

**Policies and procedures**

By applying for this funding, you confirm that you have the following policies and processes in place. If you do not have all (or some of these policies), please contact artsandcultureteam@north-ayrshire.gov.uk for support:

Any relevant insurance required to carry out the proposal.

An equal opportunities policy. If your group or project is not open to all (e.g., only for a certain gender or age group), we encourage you to expand on this in your application.

An up-to-date PVG if your proposal is working with young people or vulnerable adults

A child protection policy if your organisation works with children or young people.

Either your own bank account, or if your organisation does not have one, have identified an organisation willing to host the funds for you if successful in securing the funding.

We may ask to see evidence of these documents as part of the application or grant award process.

**Essential Criteria**

1. You may only apply for funds for not-for-profit activities. You may apply as an individual if you are applying for the benefit of (or are sponsored by) a community organisation. Community organisations, including local uniformed organisations, may apply where they are providing a service in, or of benefit to, their Locality.
2. Your application must be for activities/events/resources for one or more of the following themes:
3. **Community Spirit**

*Example of activity could include the development of new quality arts participatory experiences in music, dance, and arts workshops, for communities that may not engage in the arts. Providing opportunities to work alongside professional Artists, Artist in residence.*

1. **Green Projects**

*Creative projects, activities, or events that are environmentally inclined, that support carbon reduction and tackle our climate crisis.*

*Example - Staging of environmentally related performances/visual arts events that respond to climate change. Art activities that raise awareness of green issues.*

1. **Health and wellbeing**.

*Examples of activity could include delivering a small-scale arts project, exhibition, performance or an event with an arts and culture focus. Writing and drama collaboration that contribute to stories or performances, dance projects, film projects, intergenerational work which can help reduce social isolation, increase the health and wellbeing of vulnerable groups.*

1. You can apply for any amount up to £400 and you can also bid for less. You must include a breakdown of your costs in your application.
2. You must be able to spend the funds within 12 months of the grant award if successful and will be required to evidence this spend as part of the grant award. Failure to provide the required evidence at the end of the 12-month period may result in you being unable to apply for the next round of PB grants.
3. You must have any legal or other permissions and relevant insurances required to carry out your project.
4. You must allow your project to be used in any North Ayrshire Council promotional material.
5. Only **one application per organisation** will be considered to increase the opportunities for a wide range of projects to be funded. If your project takes place in more than one locality, please select the locality where most of your project takes place.
6. You must submit your application by3.

**What we will not fund**

1. **Applications from schools (these are the responsibility of the local authority).**

However, Parent Councils and Associations can apply for extra activities over and above the normal learning and teaching if they enhance and benefit the wider community.  We recommend that you include evidence that young people have contributed to the application.  If multiple applications are being submitted from one school (e.g. sports groups / parent councils) this may reduce the chances of all being funded - please discuss within your school.

1. **Applications from public sector staff to run projects as part of their paid remit.**
2. Any political or religious activities. Applications can be accepted from faith groups if they are for local community work.
3. Routine maintenance and repairs.
4. Routine running costs (salaries/electricity/rates/rent/insurance etc).
5. More than one application per organisation
6. Applications from organisations for funds that they then plan to distribute on to other organisations like a grant.
7. **Private businesses.** Applications **can** be accepted from social enterprises and other community businesses (e.g., CICs) but the project must meet the rest of the criteria outlined above.